



Residence permit – “Intern / Trainee”

For this category of residence permit, a simple copy of the documents is sufficient.

Any document not written in French, German or English must be accompanied by a translation made by a sworn translator.

File information

Applicant name

Embassy

Application date

File reference

Visa type requested (section no.)

Mandatory documents

- ☐ A completed and signed National Visa application form (available on guichet.lu or from the embassy/consulate)
- ☐ One passport-size photograph meeting ICAO standards, taken less than 3 months ago. A non-compliant photo will be rejected.
- ☐ Applicant's full valid passport (all pages)
 - Your passport must be valid for at least 6 months beyond the intended stay.
 - It cannot have been issued more than 10 years ago.
- ☐ Criminal record extract from the country of current residence, issued less than three months ago, or a sworn affidavit if obtaining such an extract is duly justified as impossible (if the applicant is of legal age)
- ☐ Parental authorisation if the applicant has not yet reached the age of 18
- ☐ Proof that the applicant obtained a higher education diploma within the two years preceding the application, or that they are following a course of study leading to such a diploma
- ☐ Most recent higher education diploma obtained within the last two years, or proof of enrolment in an ongoing higher education course
- ☐ Traineeship agreement for an internship in Luxembourg covering theoretical and practical training, including a description of the programme, the duration of the traineeship, the placement and supervision conditions, and the working hours
- ☐ Proof of sufficient resources (at least 80% of the current social inclusion income – REVIS), evidenced by the traineeship agreement, a scholarship or student loan certificate, a bank statement, or a declaration of financial support
- ☐ Declaration of financial support for an intern, to be provided by the host entity, downloadable via guichet.lu (see specimen)



LE GOUVERNEMENT
DU GRAND-DUCHÉ DE LUXEMBOURG
Ministère des Affaires étrangères
et européennes, de la Défense, de la
Coopération et du Commerce extérieur
Direction des affaires consulaires et
des relations culturelles internationales

-
- ☐ Valid residence permit issued by another EU Member State, if the applicant already resides in the Schengen area
-

i Specimen available: declaration of financial support for an intern.