

[5. End of mission and departure of the Ambassador - sample]

The Embassy of [country name] presents its compliments to the Protocol Department of the Ministry of Foreign and European Affairs of the Grand Duchy of Luxembourg, and has the honour to inform it that the mission of [His/Her] Excellency [Mr./Mrs./Ms.] [name of the Ambassador], Ambassador of [country name] to the Grand-Duchy of Luxembourg will come to an end on [date of final day].

[Mr./Mrs./Ms.] [name of replacing person], [function], will be in charge of the Embassy as Chargé d'Affaires a.i. until the arrival of the new Ambassador.

The Embassy of [country name] avails itself of this opportunity to renew to the Protocol Department of the Ministry of Foreign and European Affairs of the Grand Duchy of Luxembourg the assurances of its highest consideration.

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